

Government of West Bengal

Department Annual Confidential Report

For the year 194 -194

Gazetted Officers

Name.....Dr. Monmohan Ghosh.....

Rank...Head of the Department, Bengali...

Service.....W.B.S.E.S.....

Branch.....Teaching.....

					Assessment.
1.	Personality	Satisfactory
2.	Capacity for sustained work	Satisfactory
3.	Tact and ability to work with others	Satisfactory
4.	Ability to control subordinates	Satisfactory
5.	Reliability in carrying out instructions	Satisfactory
6.	Ability to state a case	Satisfactory
7.	Initiative	Satisfactory
8.	Power of taking responsibility	Satisfactory
9.	Power to inspire confidence in the general public	Satisfactory
10.	Devotion to duty	Satisfactory
11.	Knowledge of his work	Very good.

The above assessment should be one of the four—Very good/Satisfactory/Indifferent/Poor.

General remarks (including a statement on integrity, character and physical fitness and a note of any special qualifications not covered by the above).

A good scholar and an enthusiastic research worker.
His management of the Dept, and large class, need
some adjustment.

Signature.....*[Signature]*.....19²/₅₂

Rank.....Date.....

Remarks by Countersigning Officer or Officers.

Signature.....
(Countersigning Officer.)

Signature.....
(Head of Department).

Note.—The attention of reporting officers is drawn to the importance of the General Remarks section. Particularly in the case of senior officers it is desirable that this should be adequately and carefully filled in.

Government of West Bengal

Education

Department.

Annual Confidential Report

For the year 194⁵²-194⁵³

Gazetted Officers

Name... Sri Janardan Chakravarti

Rank... Assistant Professor

Service... Educational (Teaching)
W.B.E.S.

Branch... Men's

	Assessment.
1. Personality	Very good
2. Capacity for sustained work	Very good
3. Tact and ability to work with others	Very good
4. Ability to control subordinates	Very good
5. Reliability in carrying out instructions	Very good
6. Ability to state a case	Very good
7. Initiative	Very good
8. Power of taking responsibility	Very good
9. Power to inspire confidence in the general public	Very good
10. Devotion to duty	Very good
11. Knowledge of his work	Very good

The above assessment should be one of the four—Very good/Satisfactory/Indifferent/Poor.

General remarks (including a statement on integrity, character and physical fitness and a note of any special qualifications not covered by the above).

Sri Janardan Chakravarti is strictly a man of character and integrity. It seems that his health has recently deteriorated but still he carries on his duties ~~very~~ quite well. He is a person of amiable disposition. He is a good speaker on subjects of general interest connected with his line of work.

Signature... Manimohan Ghosh.

Prof. + Head of the Dept. of

Rank... Date... 15.3.53.

Remarks by Countersigning Officer or Officers.

A remarkably able teacher, a very good speaker, extremely popular with students and respected by them. An officer of great integrity and character.

Signature... 19 3/53
(Countersigning Officer.)

Signature...
(Head of Department).

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Government of West Bengal

Education

Department.

Annual Confidential Report

For the year 194⁵²-194⁵³

Gazetted Officers

Name Sri Kalipada Sen

Rank Assistant Professor

Service Educational (Teaching)

Branch Men's

	Assessment.
1. Personality	Very good
2. Capacity for sustained work	Ditto
3. Tact and ability to work with others	Ditto
4. Ability to control subordinates	Not known
5. Reliability in carrying out instructions	Very good
6. Ability to state a case	Ditto
7. Initiative	Ditto
8. Power of taking responsibility	Ditto
9. Power to inspire confidence in the general public	Ditto
10. Devotion to duty	Ditto
11. Knowledge of his work	Ditto

The above assessment should be one of the four—Very good/Satisfactory/Indifferent/Poor.

General remarks (including a statement on integrity, character and physical fitness and a note of any special qualifications not covered by the above).

Sri K. Sen possesses a fairworthy character and a high degree of integrity. He is physically quite fit to carry on his duties. He is a successful teacher and a scholar of some worth. His edition of Madhusudan's "Meghnad-
vadh" is valuable and enjoys a popularity with the students.

Signature Manomohan Ghosh
Prof. & Head of the Dept.
of Bengali

Rank.....Date 15.3.53.

Remarks by Countersigning Officer or Officers.

He is a good scholar and teacher, of quiet temperament.

Signature [Signature] 19³/₅₃.
(Countersigning Officer.)

Signature.....
(Head of Department).

Note.—The attention of reporting officers is drawn to the importance of the General Remarks section. Particularly in the case of senior officers it is desirable that this should be adequately and carefully filled in.

GOVERNMENT OF WEST BENGAL

Education

Department

Confidential Annual Report on Members of the Staff

For the year 1952-1953

Name... Sri Kshudiram Das
Rank... Lecturer (S.E.S.) Branch... Teaching
Date of:—(a) Birth... 1.2.1916 (b) Entry to Government Service... 10.7.45 Present Grade... 200-450.
(For notes on compiling the report, see page 2.)

Section I.—Performance of Duties in Present Grade.

	Markings.	Remarks.
1. Knowledge—		
(a) of Branch	B	a person of scholarly habits
(b) of Department	B	
2. Personality and force of character	C	a bit impulsive, and conscious of his own worth.
3. Judgement	C	This is a general impression
4. Power of taking responsibility	C	Ditto
5. Initiative	C	Ditto
6. Accuracy	C	Ditto
7. Address and tact	C	Ditto
8. Power of supervising staff		There is no ground for marking on this point
9. Zeal and industr	B	He is carrying on research work
10. Health	B	His health has improved
11. Attendance [see note (2)]	C	
12. Official conduct (discipline) [see note (2)]	C	
13. (a) Capacity to note	C	This is a general impression
(b) Capacity to draft	B	posing of question papers is praise-worthy.

General remarks (including a statement on integrity and reliability and a note of any special qualifications not included above). Sri K. Das is person of integrity. Though a bit impulsive and always conscious of his worth, he can be generally relied on. He is now carrying on research on Rabindranath's literature and intends to submit a thesis for the Doctor's degree.

Section II.—Degree of Fitness for Promotion.

Delete all but one of the following:—

~~Exceptionally well qualified/Highly qualified/Qualified/Not yet qualified.~~

Remarks— Considering his age (37) together with the fact that he is a successful teacher with considerable scholarly attainments Sri Das becomes qualified for promotion.

I HEREBY CERTIFY THAT IN MY opinion the conduct, standard of efficiency, and degree of fitness for promotion of the officer named hereon are as stated.

Date... 15-3-53 Signature (Certifying Officer)... Mamunshah Ghosh
Rank... Prof. + Head of the Deptt. of Bengali

Remarks by Countersigning Officer.

a Successful teacher, with interest in literary work.

19/3/53

Signature (Head of Department).....

Date.....

Notes.

Section I.

Note (1).—Insert in this column A, B, C, D, or E, against each item to the following appraisement:—

- A. Outstanding.
- B. Very good.
- C. Satisfactory.
- D. Indifferent.
- E. Poor.

Note (2).—An A or B marking is inappropriate for these items.

Note (3).—This report is to be regarded as confidential: but an E marking against any item must be communicated in duplicate by the Head of the Sub-Department to the officer concerned, except in the following circumstances:—

- (i) Where in the opinion of the Head of the Sub-Department communication is considered likely to affect adversely the officer's health.
- (ii) Where the marking is due to inexperience owing to less than one year's service on the grade (except in cases of unsatisfactory conduct, laziness, etc.).
- (iii) Where the weakness has already been notified and it is clear that no useful purpose can be served by repeated notifications, in such cases the officer should be advised of the proposal to discontinue future notifications to the same effect as those he has previously received. Any change, for better or worse, should be notified to the officer.

The officer should be required to sign and return to the Establishment Branch, one copy of intimations of E markings as evidence that he has been notified: he may, if he so desires, add observations.

Section II.

Note (4).—The estimate of fitness for promotion should be related to the officer's capacity for the performance of the duties of the grade above. If he is marked "Exceptionally well qualified" or "Not yet qualified" the reasons for the marking should be stated; and in general reporting officers should make the fullest use of the "Remarks" space.

General.

Note (5).—Every effort should be made to arrive at a just estimate of the qualities of the officer at the time the report is made. Reporting officers should rely on their own judgement and experience, and should in no circumstances have access to previous reports on the same officer by other reporting officers.

GOVERNMENT OF WEST BENGAL

Education

Department.

Confidential Annual Report on Members of the Staff

For the year 1952-1953

Name... Sri Debipada Bhattacharya

Rank... S.E.S. Branch... Teaching

Date of:—(a) Birth... January 1923 (b) Entry to Government Service... 15.1.48 Present Grade... Rs. 200-450

(For notes on compiling the report, see page 2.)

Section I.—Performance of Duties in Present Grade.

	Markings.	Remarks.
1. Knowledge—		
• (a) of Branch	B	} a person of scholarly habits
(b) of Department	B	
2. Personality and force of character	B	Meaning but firm in his dealings
3. Judgement	B	This is a general impression with others.
4. Power of taking responsibility	B	He is the President of the Rabindra
5. Initiative	B	This is a general impression Parisad
6. Accuracy	B	Ditto
7. Address and tact	B	Ditto
8. Power of supervising staff	B	Ditto
9. Zeal and industr	B	Carrying on research work.
10. Health	B	
11. Attendance [see note (2)]	C	
12. Official conduct (discipline) [see note (2)]	C	
13. (a) Capacity to note	B	This is a general impression
(b) Capacity to draft	B	Ditto

General remarks (including a statement on integrity and reliability and a note of any special qualifications not included above). Sri D. Bhattacharya is a person of high integrity. Even if he has leftist (political) tendencies, he can be relied on.

Section II.—Degree of Fitness for Promotion.

Delete all but one of the following:—

~~Exceptionally well qualified/Highly qualified/Qualified/Not yet qualified.~~

Remarks— Sri Bhattacharya is very popular with the students and is a successful teacher and hence I consider him to be highly qualified for promotion.

I HEREBY CERTIFY THAT IN MY opinion the conduct, standard of efficiency, and degree of fitness for promotion of the officer named hereon are as stated.

Date... 15.3.53 Signature (Certifying Officer)... Manomohan Ghosh.

Rank... Prof & Head of the Dept. of Bengali.

Remarks by Countersigning Officer.

A well meaning young man, with interest in cultural activities, and is a good teacher. He was working as Asst. Superintendent in charge of the Hostel for Post-graduate students of the college, and has given it up chiefly due to the behaviour of some of the boarders towards him. He is a young man of culture and scholarship.

Signature (Head of Department)... [Signature] 1953

Date

Notes.*Section I.*

Note (1).—Insert in this column A, B, C, D, or E, against each item to the following appraisement:—

- A. Outstanding.
- B. Very good.
- C. Satisfactory.
- D. Indifferent.
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Note (2).—An A or B marking is inappropriate for these items.

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- (i) Where in the opinion of the Head of the Sub-Department communication is considered likely to affect adversely the officer's health.
- (ii) Where the marking is due to inexperience owing to less than one year's service on the grade (except in cases of unsatisfactory conduct, laziness, etc.).
- (iii) Where the weakness has already been notified and it is clear that no useful purpose can be served by repeated notifications, in such cases the officer should be advised of the proposal to discontinue future notifications to the same effect as those he has previously received. Any change, for better or worse, should be notified to the officer.

The officer should be required to sign and return to the Establishment Branch, one copy of intimations of E markings as evidence that he has been notified: he may, if he so desires, add observations.

Section II.

Note (4).—The estimate of fitness for promotion should be related to the officer's capacity for the performance of the duties of the grade above. If he is marked "Exceptionally well qualified" or "Not yet qualified" the reasons for the marking should be stated; and in general reporting officers should make the fullest use of the "Remarks" space.

General.

Note (5).—Every effort should be made to arrive at a just estimate of the qualities of the officer at the time the report is made. Reporting officers should rely on their own judgement and experience, and should in no circumstances have access to previous reports on the same officer by other reporting officers.

GOVERNMENT OF WEST BENGAL

Education

Department.

Confidential Annual Report on Members of the Staff

For the year 1952-1953

Name... Sri Bhudev ChaudhuriRank... S.E.S. Branch... TeachingDate of:—(a) Birth... 30.7.1924 (b) Entry to Government Service... 18.3.49 Present Grade... Rs. 200-450

(For notes on compiling the report, see page 2.)

Section I.—Performance of Duties in Present Grade.

	Markings.	Remarks.
1. Knowledge—		
(a) of Branch	B	} a person of scholarly habit
(b) of Department	B	
2. Personality and force of character	B	He has improved since I sent the
3. Judgement	B	This is the impression after I had a longer
4. Power of taking responsibility	B	contact with him
5. Initiative	B	Ditto
6. Accuracy	B	Ditto
7. Address and tact	B	Ditto
8. Power of supervising staff		
9. Zeal and industr	B	Engaged in writing a history of Bengal
10. Health	B	Ditto
11. Attendance [see note (2)]	C	
12. Official conduct (discipline) [see note (2)]	C	
13. (a) Capacity to note	B	} This is the impression after I had
(b) Capacity to draft	B	

General remarks (including a statement on integrity and reliability and a note of any special qualifications not included above). Sri Chaudhuri is a person of integrity. Besides carrying on his duties ably he is a member of the N.G.C.

Section II.—Degree of Fitness for Promotion.

Delete all but one of the following:—

~~Exceptionally well qualified/Highly qualified/Qualified/Not yet qualified.~~

Remarks— Sri Chaudhuri is an able teacher and is liked by his students as well as colleagues. He is highly qualified for promotion

I HEREBY CERTIFY THAT IN MY opinion the conduct, standard of efficiency, and degree of fitness for promotion of the officer named hereon are as stated.

Date... 15.3.53 Signature (Certifying Officer)... Mamunehan GhoshRank... Prof. + Head of the Dept. of Bengali

Remarks by Countersigning Officer.

Has established himself as a good teacher in this college. A young man of pleasing manner.

Signature (Head of Department)... K. L.Date... 19/3/53

Notes.*Section I.*

Note (1).—Insert in this column A, B, C, D, or E, against each item to the following appraisement:—

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- C. Satisfactory.
- D. Indifferent.
- E. Poor.

Note (2).—An A or B marking is inappropriate for these items.

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Note (4).—The estimate of fitness for promotion should be related to the officer's capacity for the performance of the duties of the grade above. If he is marked "Exceptionally well qualified" or "Not yet qualified" the reasons for the marking should be stated; and in general reporting officers should make the fullest use of the "Remarks" space.

General.

Note (5).—Every effort should be made to arrive at a just estimate of the qualities of the officer at the time the report is made. Reporting officers should rely on their own judgement and experience, and should in no circumstances have access to previous reports on the same officer by other reporting officers.