

Government of West Bengal

Department.

Annual Confidential Report

For the year 194 -194

Gazetted Officers

Name..... Sri Kulesh Chandra Kar.....

Rank..... Hd qtr. dept., Physics.....

Service.....

Branch.....

| | | | | | Assessment. |
|-----|--|----|----|----|--------------|
| 1. | Personality .. | .. | .. | .. | Satisfactory |
| 2. | Capacity for sustained work .. | .. | .. | .. | Satisfactory |
| 3. | Tact and ability to work with others .. | .. | .. | .. | Satisfactory |
| 4. | Ability to control subordinates .. | .. | .. | .. | Satisfactory |
| 5. | Reliability in carrying out instructions .. | .. | .. | .. | Satisfactory |
| 6. | Ability to state a case .. | .. | .. | .. | Satisfactory |
| 7. | Initiative .. | .. | .. | .. | Satisfactory |
| 8. | Power of taking responsibility .. | .. | .. | .. | Satisfactory |
| 9. | Power to inspire confidence in the general public .. | .. | .. | .. | Satisfactory |
| 10. | Devotion to duty .. | .. | .. | .. | Very Good |
| 11. | Knowledge of his work .. | .. | .. | .. | Very Good |

The above assessment should be one of the four—Very good/Satisfactory/Indifferent/Poor.

General remarks (including a statement on integrity, character and physical fitness and a note of any special qualifications not covered by the above).

a sound scholar and teacher, deeply interested
in research work, of retiring temperament

Signature..... J. S. Dasgupta 1/4

Rank..... Date.....

Remarks by Countersigning Officer or Officers.

Signature.....
(Countersigning Officer.)

Signature.....
(Head of Department).

Note.—The attention of reporting officers is drawn to the importance of the General Remarks section. Particularly in the case of senior officers it is desirable that this should be adequately and carefully filled in.

Government of West Bengal

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Annual Confidential Report

For the year 194 -194

Gazetted Officers

Name.....*Dr. R. L. Sengupta*.....

Rank.....*W. B. S. & S. Professor of Physics*.....

Service.....

Branch.....

| | Assessment. |
|--|---------------------|
| 1. Personality | <i>Satisfactory</i> |
| 2. Capacity for sustained work | <i>Satisfactory</i> |
| 3. Tact and ability to work with others | <i>Satisfactory</i> |
| 4. Ability to control subordinates | <i>indifferent</i> |
| 5. Reliability in carrying out instructions | <i>Satisfactory</i> |
| 6. Ability to state a case | <i>Satisfactory</i> |
| 7. Initiative | <i>Satisfactory</i> |
| 8. Power of taking responsibility | <i>Satisfactory</i> |
| 9. Power to inspire confidence in the general public | <i>Satisfactory</i> |
| 10. Devotion to duty | <i>Satisfactory</i> |
| 11. Knowledge of his work | <i>Satisfactory</i> |

The above assessment should be one of the four—Very good/Satisfactory/Indifferent/Poor.

General remarks (including a statement on integrity, character and physical fitness and a note of any special qualifications not covered by the above).

Sent an experimental paper on Cosmic rays for publication. Here the effect of cosmic rays through heavy and light elements has been studied. So the work is more or less a routine work.

Signature.....*K. Chan*.....

Rank.....*Senior Professor of Physics and Head of the department*.....
Date.....*Presidency College*.....

Remarks by Countersigning Officer or Officers.

An enthusiastic research worker on Cosmic Ray. A scheme of research financed by Government of India is being worked under him.

Signature.....*R. L. Sengupta*.....
(Countersigning Officer.)

Signature.....
(Head of Department).

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Annual Confidential Report

For the year 194 -194

Gazetted Officers

Name.....Prof. B. K. Sen.....W. B. S.

Rank...Assistant...Professor of Physics.

Service.....

Branch.....

| | Assessment. |
|--|--------------|
| 1. Personality | Satisfactory |
| 2. Capacity for sustained work | Satisfactory |
| 3. Tact and ability to work with others | Satisfactory |
| 4. Ability to control subordinates | Satisfactory |
| 5. Reliability in carrying out instructions | Satisfactory |
| 6. Ability to state a case | Satisfactory |
| 7. Initiative | Satisfactory |
| 8. Power of taking responsibility | Satisfactory |
| 9. Power to inspire confidence in the general public | Satisfactory |
| 10. Devotion to duty | Satisfactory |
| 11. Knowledge of his work | Satisfactory |

The above assessment should be one of the four—Very good/Satisfactory/Indifferent/Poor.

General remarks (including a statement on integrity, character and physical fitness and a note of any special qualifications not covered by the above).

He is carrying on research under me on an experimental study of the position of zero-point in bowed string under different experimental conditions. Definite data have not yet been ~~definitely~~ obtained. However, he is expected to get it soon.

Signature.....K. C. Kar.....

Rank.....Date.....

Remarks by Countersigning Officer or Officers.

Senior Professor of Physics
and Head of the Department

a teacher of long experience with some research work to his credit.

Signature.....K. C. Kar.....1/4
(Countersigning Officer.)

Signature.....
(Head of Department).

Note.—The attention of reporting officers is drawn to the importance of the General Remarks section. Particularly in the case of senior officers it is desirable that this should be adequately and carefully filled in.

Government of West Bengal

Department.

Annual Confidential Report

For the year 194 -194

Gazetted Officers

Name...*Sree P. C. Mukherjee, W.B.E.S.*.....

Rank...*Assistant Professor of Physics*.....

Service.....

Branch.....

| | | | | | Assessment. |
|-----|---|----|----|----|---------------------|
| 1. | Personality .. | .. | .. | .. | <i>Satisfactory</i> |
| 2. | Capacity for sustained work | .. | .. | .. | <i>Satisfactory</i> |
| 3. | Tact and ability to work with others | .. | .. | .. | <i>Satisfactory</i> |
| 4. | Ability to control subordinates | .. | .. | .. | <i>Satisfactory</i> |
| 5. | Reliability in carrying out instructions | .. | .. | .. | <i>Satisfactory</i> |
| 6. | Ability to state a case .. | .. | .. | .. | <i>Satisfactory</i> |
| 7. | Initiative .. | .. | .. | .. | <i>Satisfactory</i> |
| 8. | Power of taking responsibility | .. | .. | .. | <i>Satisfactory</i> |
| 9. | Power to inspire confidence in the general public | .. | .. | .. | <i>Satisfactory</i> |
| 10. | Devotion to duty | .. | .. | .. | <i>Satisfactory</i> |
| 11. | Knowledge of his work | .. | .. | .. | <i>Satisfactory</i> |

The above assessment should be one of the four—Very good/Satisfactory/Indifferent/Poor.

General remarks (including a statement on integrity, character and physical fitness and a note of any special qualifications not covered by the above).

It seems he takes no interest in research. His research scheme under West Bengal Government was discontinued for want of progress.

Signature.....*K. C. Khan*.....

Rank.....Date.....

Remarks by Countersigning Officer or Officers.

*Senior Professor of Physics
and Head of the Department*

*He is a good scholar and teacher, very methodical
in his work; also interested in research work.*

Signature.....*K. C. Khan*.....
(Countersigning Officer.)

Signature.....
(Head of Department).

Note.—The attention of reporting officers is drawn to the importance of the General Remarks section. Particularly in the case of senior officers it is desirable that this should be adequately and carefully filled in.

Government of West Bengal

Department
Annual Confidential Report
For the year 194 -194
Gazetted Officers

Name.....*Sri S. B. Samyal*.....

Rank.....*Assistant Professor of Physics*.....

Service.....

Branch.....

| | Assessment. |
|--|---------------------|
| 1. Personality | <i>Satisfactory</i> |
| 2. Capacity for sustained work | <i>Satisfactory</i> |
| 3. Tact and ability to work with others | <i>Satisfactory</i> |
| 4. Ability to control subordinates | <i>Satisfactory</i> |
| 5. Reliability in carrying out instructions | <i>Satisfactory</i> |
| 6. Ability to state a case | <i>Satisfactory</i> |
| 7. Initiative | <i>Satisfactory</i> |
| 8. Power of taking responsibility | <i>Satisfactory</i> |
| 9. Power to inspire confidence in the general public | <i>Satisfactory</i> |
| 10. Devotion to duty | <i>Satisfactory</i> |
| 11. Knowledge of his work | <i>Satisfactory</i> |

The above assessment should be one of the four—Very good/Satisfactory/Indifferent/Poor.

General remarks (including a statement on integrity, character and physical fitness and a note of any special qualifications not covered by the above).

He has been carrying experimental researches in Raman effect under Dr. S. C. Sircar. This year he has not published any paper

Signature.....*K. Chak*.....

Rank.....Date.....

Remarks by Countersigning Officer or Officers.

*Senior Professor of Physics
and Head of the Department*

A good and effective teacher of the Dept. of Physics and Mathematics, has secured work & his credit. Has also helped in the working out of the complex train table of the College.

Signature.....*K. S. Chak*.....
(Countersigning Officer.)

Signature.....
(Head of Department).

Note.—The attention of reporting officers is drawn to the importance of the General Remarks section. Particularly in the case of senior officers it is desirable that this should be adequately and carefully filled in.

Government of West Bengal

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Annual Confidential Report

For the year 194 -194

Gazetted Officers

Name.....Dr. B. C. Guha.....

Rank.....Asst. Professor of Physics.....

Service.....

Branch.....

| | Assessment. |
|--|--------------|
| 1. Personality | Satisfactory |
| 2. Capacity for sustained work | indifferent |
| 3. Tact and ability to work with others | Satisfactory |
| 4. Ability to control subordinates | Satisfactory |
| 5. Reliability in carrying out instructions | Satisfactory |
| 6. Ability to state a case | indifferent |
| 7. Initiative | indifferent |
| 8. Power of taking responsibility | Satisfactory |
| 9. Power to inspire confidence in the general public | Satisfactory |
| 10. Devotion to duty | Satisfactory |
| 11. Knowledge of his work | indifferent |

The above assessment should be one of the four—Very good/Satisfactory/Indifferent/Poor.

General remarks (including a statement on integrity, character and physical fitness and a note of any special qualifications not covered by the above).

He reports that he has written two original papers this session which will be shortly published. However, I think no importance should be placed on such report before the papers are published and examined, in view of his previous year's misrepresentation about his research activity (vide previous Confidential report)

Signature.....K. C. Kar.....

Rank.....Date.....

Remarks by Countersigning Officer or Officers.

Senior Professor of Physics
and Head of the Department

He does not seem to have started
any research work in the Dept. although
suggested by the Dept. last year

Signature.....J. S. Gupta 1/4
(Countersigning Officer.)

Signature.....
(Head of Department).

Note.—The attention of reporting officers is drawn to the importance of the General Remarks section. Particularly in the case of senior officers it is desirable that this should be adequately and carefully filled in.

Government of Bengal

Department.

Confidential Annual Report on Members of the Staff

For the year 194 -194

Name.....*Sri. Santanu K. Mukhopadhyay*.....

Rank.....*Lecturer in Physics*.....Branch.....

Date of:—(a) Birth.....*4.8.1902*.....(b) Entry to Government Service..*1.7.11.26*... Present Grade..*S.F.S.*

(For notes on compiling the report, see page 2.)

Section I.—Performance of Duties in Present Grade.

| | Markings. | Remarks. |
|--|-----------|----------|
| 1. Knowledge— | | |
| (a) of Branch | <i>C</i> | |
| (b) of Department | <i>C</i> | |
| 2. Personality and force of character | <i>C</i> | |
| 3. Judgement | <i>C</i> | |
| 4. Power of taking responsibility | <i>C</i> | |
| 5. Initiative | <i>D</i> | |
| 6. Accuracy | <i>C</i> | |
| 7. Address and tact | <i>C</i> | |
| 8. Power of supervising staff | <i>C</i> | |
| 9. Zeal and industry | <i>D</i> | |
| 10. Health | <i>C</i> | |
| 11. Attendance [see note (2)] | <i>C</i> | |
| 12. Official conduct (discipline) [see note (2)] | <i>C</i> | |
| 13. (a) Capacity to note | <i>C</i> | |
| (b) Capacity to draft | <i>C</i> | |

General remarks (including a statement on integrity and reliability and a note of any special qualifications not included above).

He takes little interest in the modern developments in any branch of Physics.

Section II.—Degree of Fitness for Promotion.

Delete all but one of the following:—

~~Exceptionally well qualified/Highly qualified/Qualif-1/Not yet qualified.~~

Remarks— ~~*He has not yet begun any research work.*~~ *K. L. Khan*

I HEREBY CERTIFY THAT IN MY opinion the conduct, standard of efficiency, and degree of fitness for promotion of the officer named hereon are as stated.

Date..... Signature (Certifying Officer.).....*K. L. Khan*.....

Rank.....*Senior Professor of Physics and Hd of Dept.*
Presidency College

Remarks by Countersigning Officer.

Has good academic qualification, is a good teacher, honest, & reliable. But he is not interested in any research work.

Signature (Head of Department.).....*K. L. Khan*.....

Date.....

Notes.**Section I.**

Note (1).—Insert in this column A, B, C, D, or E, against each item to the following appraisement :—

- A. Outstanding.
- B. Very good.
- C. Satisfactory.
- D. Indifferent.
- E. Poor.

Note (2).—An A or B marking is inappropriate for these items.

Note (3).—This report is to be regarded as confidential : but an E marking against any item must be communicated in duplicate by the Head of the Sub-Department to the officer concerned, except in the following circumstances :—

- (i) Where in the opinion of the Head of the Sub-Department communication is considered likely to affect adversely the officer's health.
- (ii) Where the marking is due to inexperience owing to less than one year's service on the grade (except in cases of unsatisfactory conduct, laziness, etc.).
- (iii) Where the weakness has already been notified and it is clear that no useful purpose can be served by repeated notifications, in such cases the officer should be advised of the proposal to discontinue future notifications to the same effect as those he has previously received. Any change, for better or worse, should be notified to the officer.

The officer should be required to sign and return to the Establishment Branch, one copy of intimations of E markings as evidence that he has been notified : he may, if he so desires, add observations.

Section II.

Note (4).—The estimate of fitness for promotion should be related to the officer's capacity for the performance of the duties of the grade above. If he is marked "Exceptionally well qualified" or "Not yet qualified" the reasons for the marking should be stated ; and in general reporting officers should make the fullest use of the "Remarks" space.

General.

Note (5).—Every effort should be made to arrive at a just estimate of the qualities of the officer at the time the report is made. Reporting officers should rely on their own judgement and experience, and should in no circumstances have access to previous reports on the same officer by other reporting officers.

Government of Bengal

Department.

Confidential Annual Report on Members of the Staff

For the year 194 -194

Name.....*Sri P. K. Sanechoudhury*.....

Rank.....*Lecturer in Physics*.....Branch.....

Date of :—(a) Birth.....*Jan. 1915*.....(b) Entry to Government Service.....*7.2.51*.....Present Grade.....*200-450/-*

(For notes on compiling the report, see page 2.)

Section I.—Performance of Duties in Present Grade.

| | Markings. | Remarks. |
|--|-----------|--|
| 1. Knowledge— | | |
| (a) of Branch | <i>C</i> | |
| (b) of Department | <i>C</i> | |
| 2. Personality and force of character | <i>C</i> | |
| 3. Judgement | <i>C</i> | |
| 4. Power of taking responsibility | <i>C</i> | |
| 5. Initiative | <i>C</i> | |
| 6. Accuracy | <i>C</i> | |
| 7. Address and tact | <i>C</i> | |
| 8. Power of supervising staff | <i>C</i> | |
| 9. Zeal and industry | <i>C</i> | <i>He has been of great help in setting up the Nuclear Physics laboratory for Post Graduate students of our College.</i> |
| 10. Health | <i>C</i> | |
| 11. Attendance [see note (2)] | <i>C</i> | |
| 12. Official conduct (discipline) [see note (2)] | <i>C</i> | |
| 13. (a) Capacity to note | <i>C</i> | |
| (b) Capacity to draft | <i>C</i> | |

General remarks (including a statement on integrity and reliability and a note of any special qualifications not included above).

Section II.—Degree of Fitness for Promotion.

Delete all but one of the following :—

~~Exceptionally well qualified~~/Highly qualified/Qualified/~~Not yet qualified.~~

Remarks—*He should be promoted to W.B.E.S. He is a member of the Board of higher Physics.*

I HEREBY CERTIFY THAT IN MY opinion the conduct, standard of efficiency, and degree of fitness for promotion of the officer named hereon are as stated.

Date.....Signature (Certifying Officer.).....*K. Chakr*

Rank.....*Senior Professor of Physics and Hd. of Dept Presidency College*

Remarks by Countersigning Officer.

He is a well trained man in Nuclear Physics. Engaged in Postgraduate teaching and research. A very desirable man in the Dept in the higher teaching & research. Deserves promotion to W.B.E.S at the earliest opportunity.

Signature (Head of Department.).....*[Signature]*

Date.....

Notes.

Section I.

Note (1).—Insert in this column A, B, C, D, or E, against each item to the following appraisalment :—

- A. Outstanding.
- B. Very good.
- C. Satisfactory.
- D. Indifferent.
- E. Poor.

Note (2).—An A or B marking is inappropriate for these items.

Note (3).—This report is to be regarded as confidential : but an E marking against any item must be communicated in duplicate by the Head of the Sub-Department to the officer concerned, except in the following circumstances :—

- (i) Where in the opinion of the Head of the Sub-Department communication is considered likely to affect adversely the officer's health.
- (ii) Where the marking is due to inexperience owing to less than one year's service on the grade (except in cases of unsatisfactory conduct, laziness, etc.).
- (iii) Where the weakness has already been notified and it is clear that no useful purpose can be served by repeated notifications, in such cases the officer should be advised of the proposal to discontinue future notifications to the same effect as those he has previously received. Any change, for better or worse, should be notified to the officer.

The officer should be required to sign and return to the Establishment Branch, one copy of intimations of E markings as evidence that he has been notified : he may, if he so desires, add observations.

Section II.

Note (4).—The estimate of fitness for promotion should be related to the officer's capacity for the performance of the duties of the grade above. If he is marked "Exceptionally well qualified" or "Not yet qualified" the reasons for the marking should be stated ; and in general reporting officers should make the fullest use of the "Remarks" space.

General.

Note (5).—Every effort should be made to arrive at a just estimate of the qualities of the officer at the time the report is made. Reporting officers should rely on their own judgement and experience, and should in no circumstances have access to previous reports on the same officer by other reporting officers.

Government of Bengal

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Confidential Annual Report on Members of the Staff

For the year 194 -194

Name.....*Nagendra Nath Das*.....

Rank.....*Lecturer in Physics*.....Branch.....

Date of:—(a) Birth.....(b) Entry to Government Service.....Present Grade.....

(For notes on compiling the report, see page 2.)

Section I.—Performance of Duties in Present Grade.

| | Markings. | Remarks. |
|--|-----------|----------|
| 1. Knowledge— | | |
| (a) of Branch | <i>C</i> | |
| (b) of Department | <i>C</i> | |
| 2. Personality and force of character | <i>C</i> | |
| 3. Judgement | <i>C</i> | |
| 4. Power of taking responsibility | <i>C</i> | |
| 5. Initiative | <i>C</i> | |
| 6. Accuracy | <i>C</i> | |
| 7. Address and tact | <i>C</i> | |
| 8. Power of supervising staff | <i>C</i> | |
| 9. Zeal and industry | <i>C</i> | |
| 10. Health | <i>C</i> | |
| 11. Attendance [see note (2)] | <i>C</i> | |
| 12. Official conduct (discipline) [see note (2)] | <i>C</i> | |
| 13. (a) Capacity to note | <i>C</i> | |
| (b) Capacity to draft | <i>C</i> | |

General remarks (including a statement on integrity and reliability and a note of any special qualifications not included above).

Section II.—Degree of Fitness for Promotion.

Delete all but one of the following:—

~~Exceptionally well qualified/Highly qualified/Qualified/Not yet qualified.~~

Remarks—

I HEREBY CERTIFY THAT IN MY opinion the conduct, standard of efficiency, and degree of fitness for promotion of the officer named hereon are as stated.

Date.....Signature (Certifying Officer.).....*K. C. Khan*.....

Rank.....*Senior Professor of Physics and*.....

Remarks by Countersigning Officer.

Head of the Department

Has joined to Dept. next.

12. Sept 1944

Signature (Head of Department.).....

Date.....

Notes.*Section I.*

Note (1).—Insert in this column A, B, C, D, or E, against each item to the following appraisement :—

- A. Outstanding.
- B. Very good.
- C. Satisfactory.
- D. Indifferent.
- E. Poor.

Note (2).—An A or B marking is inappropriate for these items.

Note (3).—This report is to be regarded as confidential : but an E marking against any item must be communicated in duplicate by the Head of the Sub-Department to the officer concerned, except in the following circumstances :—

- (i) Where in the opinion of the Head of the Sub-Department communication is considered likely to affect adversely the officer's health.
- (ii) Where the marking is due to inexperience owing to less than one year's service on the grade (except in cases of unsatisfactory conduct, laziness, etc.).
- (iii) Where the weakness has already been notified and it is clear that no useful purpose can be served by repeated notifications, in such cases the officer should be advised of the proposal to discontinue future notifications to the same effect as those he has previously received. Any change, for better or worse, should be notified to the officer.

The officer should be required to sign and return to the Establishment Branch, one copy of intimations of E markings as evidence that he has been notified : he may, if he so desires, add observations.

Section II.

Note (4).—The estimate of fitness for promotion should be related to the officer's capacity for the performance of the duties of the grade above. If he is marked "Exceptionally well qualified" or "Not yet qualified" the reasons for the marking should be stated ; and in general reporting officers should make the fullest use of the "Remarks" space.

General.

Note (5).—Every effort should be made to arrive at a just estimate of the qualities of the officer at the time the report is made. Reporting officers should rely on their own judgement and experience, and should in no circumstances have access to previous reports on the same officer by other reporting officers.

Government of Bengal

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Confidential Annual Report on Members of the Staff

For the year 194 -194

Name... Sree Rashbehary Chakravarty

Rank... Lecturer in Physics Branch.....

Date of :—(a) Birth... May 1925 (b) Entry to Government Service... Aug. 1952 Present Grade.....

(For notes on compiling the report, see page 2.)

Section I.—Performance of Duties in Present Grade.

| | Markings. | Remarks. |
|--|-----------|----------|
| 1. Knowledge— | | |
| (a) of Branch | C | |
| (b) of Department | C | |
| 2. Personality and force of character | C | |
| 3. Judgement | C | |
| 4. Power of taking responsibility | C | |
| 5. Initiative | D | |
| 6. Accuracy | C | |
| 7. Address and tact | C | |
| 8. Power of supervising staff | C | |
| 9. Zeal and industry | C | |
| 10. Health | C | |
| 11. Attendance [see note (2)] | C | |
| 12. Official conduct (discipline) [see note (2)] | C | |
| 13. (a) Capacity to note | C | |
| (b) Capacity to draft | C | |

General remarks (including a statement on integrity and reliability and a note of any special qualifications not included above).

He has not yet begun any research work. He is a conscientious worker.

Section II.—Degree of Fitness for Promotion.

Delete all but one of the following :—

Exceptionally well qualified/Highly qualified/Qualified/Not yet qualified.

Remarks—

I HEREBY CERTIFY THAT IN MY opinion the conduct, standard of efficiency, and degree of fitness for promotion of the officer named hereon are as stated.

Date..... Signature (Certifying Officer.)..... K. C. Kan

Rank... Senior Professor of Physics and Head of Dept.
Presidency College

Remarks by Countersigning Officer.

Has joined the Dept. recently.

12. Jan 1954

Signature (Head of Department.).....

Date.....

Notes.*Section I.*

Note (1).—Insert in this column A, B, C, D, or E, against each item to the following appraisement :—

- A. Outstanding.
- B. Very good.
- C. Satisfactory.
- D. Indifferent.
- E. Poor.

Note (2).—An A or B marking is inappropriate for these items.

Note (3).—This report is to be regarded as confidential : but an E marking against any item must be communicated in duplicate by the Head of the Sub-Department to the officer concerned, except in the following circumstances :—

- (i) Where in the opinion of the Head of the Sub-Department communication is considered likely to affect adversely the officer's health.
- (ii) Where the marking is due to inexperience owing to less than one year's service on the grade (except in cases of unsatisfactory conduct, laziness, etc.).
- (iii) Where the weakness has already been notified and it is clear that no useful purpose can be served by repeated notifications, in such cases the officer should be advised of the proposal to discontinue future notifications to the same effect as those he has previously received. Any change, for better or worse, should be notified to the officer.

The officer should be required to sign and return to the Establishment Branch, one copy of intimations of E markings as evidence that he has been notified : he may, if he so desires, add observations.

Section II.

Note (4).—The estimate of fitness for promotion should be related to the officer's capacity for the performance of the duties of the grade above. If he is marked "Exceptionally well qualified" or "Not yet qualified" the reasons for the marking should be stated ; and in general reporting officers should make the fullest use of the "Remarks" space.

General.

Note (5).—Every effort should be made to arrive at a just estimate of the qualities of the officer at the time the report is made. Reporting officers should rely on their own judgement and experience, and should in no circumstances have access to previous reports on the same officer by other reporting officers.

Government of Bengal

Department.

Confidential Annual Report on Members of the Staff

For the year 194 -194

Name.....*Sri Himangshu Mukherjee*.....

Rank.....*Lecturer in Physics*.....Branch.....

Date of :—(a) Birth.....*29.3.1930*.....(b) Entry to Government Service.....*21.8.52*.....Present Grade.....

(For notes on compiling the report, see page 2.)

Section I.—Performance of Duties in Present Grade.

| | Markings. | Remarks. |
|--|-----------|----------|
| 1. Knowledge— | | |
| (a) of Branch | <i>C</i> | |
| (b) of Department | <i>C</i> | |
| 2. Personality and force of character | <i>C</i> | |
| 3. Judgement | <i>C</i> | |
| 4. Power of taking responsibility | <i>C</i> | |
| 5. Initiative | <i>C</i> | |
| 6. Accuracy | <i>C</i> | |
| 7. Address and tact | <i>C</i> | |
| 8. Power of supervising staff | <i>C</i> | |
| 9. Zeal and industry | <i>C</i> | |
| 10. Health | <i>C</i> | |
| 11. Attendance [see note (2)] | <i>C</i> | |
| 12. Official conduct (discipline) [see note (2)] | <i>C</i> | |
| 13. (a) Capacity to note | <i>C</i> | |
| (b) Capacity to draft | <i>C</i> | |

General remarks (including a statement on integrity and reliability and a note of any special qualifications not included above). *He is carrying on theoretical research in Nuclear Physics. He takes tutorial classes of sixth-year students in Nuclear Physics (Special) and is a useful member of our department.*

Section II.—Degree of Fitness for Promotion.

Delete all but one of the following :—

~~Exceptionally well qualified/Highly qualified/Qualified/Not yet qualified.~~

Remarks— *He has joined only in this session*

I HEREBY CERTIFY THAT IN MY opinion the conduct, standard of efficiency, and degree of fitness for promotion of the officer named hereon are as stated.

Date..... Signature (Certifying Officer.).....*KCKan*.....

Rank.....*Senior Professor of Physics and Hl of Dept. Presidency College*.....

Remarks by Countersigning Officer.

Joined during the year

pc. 1/10

Signature (Head of Department.).....

Date.....

Notes.

Section I.

Note (1).—Insert in this column A, B, C, D, or E, against each item to the following appraisement :—

- A. Outstanding.
- B. Very good.
- C. Satisfactory.
- D. Indifferent.
- E. Poor.

Note (2).—An A or B marking is inappropriate for these items.

Note (3).—This report is to be regarded as confidential : but an E marking against any item must be communicated in duplicate by the Head of the Sub-Department to the officer concerned, except in the following circumstances :—

- (i) Where in the opinion of the Head of the Sub-Department communication is considered likely to affect adversely the officer's health.
- (ii) Where the marking is due to inexperience owing to less than one year's service on the grade (except in cases of unsatisfactory conduct, laziness, etc.).
- (iii) Where the weakness has already been notified and it is clear that no useful purpose can be served by repeated notifications, in such cases the officer should be advised of the proposal to discontinue future notifications to the same effect as those he has previously received. Any change, for better or worse, should be notified to the officer.

The officer should be required to sign and return to the Establishment Branch, one copy of intimations of E markings as evidence that he has been notified : he may, if he so desires, add observations.

Section II.

Note (4).—The estimate of fitness for promotion should be related to the officer's capacity for the performance of the duties of the grade above. If he is marked "Exceptionally well qualified" or "Not yet qualified" the reasons for the marking should be stated ; and in general reporting officers should make the fullest use of the "Remarks" space.

General.

Note (5).—Every effort should be made to arrive at a just estimate of the qualities of the officer at the time the report is made. Reporting officers should rely on their own judgement and experience, and should in no circumstances have access to previous reports on the same officer by other reporting officers.

Government of Bengal

Department.

Confidential Annual Report on Members of the Staff

For the year 194 -194

Name.....*Sri. Mukund. Ranjan. Mazumdar*.....
Rank.....*Junior Demonstrator*.....Branch.....
Date of :—(a) Birth.....*April 1925*.....(b) Entry to Government Service.....*10.1.52*.....Present Grade.....*100-225/-*
(For notes on compiling the report, see page 2.)

Section I.—Performance of Duties in Present Grade.

| | Markings. | Remarks. |
|--|-----------|----------|
| 1. Knowledge— | | |
| (a) of Branch | C | |
| (b) of Department | C | |
| 2. Personality and force of character | C | |
| 3. Judgement | C | |
| 4. Power of taking responsibility | C | |
| 5. Initiative | C | |
| 6. Accuracy | C | |
| 7. Address and tact | C | |
| 8. Power of supervising staff | C | |
| 9. Zeal and industry | C | |
| 10. Health | C | |
| 11. Attendance [see note (2)] | C | |
| 12. Official conduct (discipline) [see note (2)] | C | |
| 13. (a) Capacity to note | C | |
| (b) Capacity to draft | C | |

General remarks (including a statement on integrity and reliability and a note of any special qualifications not included above).

Section II.—Degree of Fitness for Promotion.

Delete all but one of the following :—

~~Exceptionally well qualified~~/~~Highly qualified~~/Qualified/Not yet qualified.

Remarks—*Working for a short period*

I HEREBY CERTIFY THAT IN MY opinion the conduct, standard of efficiency, and degree of fitness for promotion of the officer named hereon are as stated.

Date.....Signature (Certifying Officer.).....*K. C. Kar*.....

Rank.....*Senior Professor of Physics and Head of the Department*.....

Remarks by Countersigning Officer.

He joined only last year. He has recently been appointed Assistant Superintendent, Eden Bichan Hostel.

K. S. Saha
1/4

Signature (Head of Department.).....

Date.....

Notes.*Section I.*

Note (1).—Insert in this column A, B, C, D, or E, against each item to the following appraisement :—

- A. Outstanding.
- B. Very good.
- C. Satisfactory.
- D. Indifferent.
- E. Poor.

Note (2).—An A or B marking is inappropriate for these items.

Note (3).—This report is to be regarded as confidential : but an E marking against any item must be communicated in duplicate by the Head of the Sub-Department to the officer concerned, except in the following circumstances :—

- (i) Where in the opinion of the Head of the Sub-Department communication is considered likely to affect adversely the officer's health.
- (ii) Where the marking is due to inexperience owing to less than one year's service on the grade (except in cases of unsatisfactory conduct, laziness, etc.).
- (iii) Where the weakness has already been notified and it is clear that no useful purpose can be served by repeated notifications, in such cases the officer should be advised of the proposal to discontinue future notifications to the same effect as those he has previously received. Any change, for better or worse, should be notified to the officer.

The officer should be required to sign and return to the Establishment Branch, one copy of intimations of E markings as evidence that he has been notified : he may, if he so desires, add observations.

Section II.

Note (4).—The estimate of fitness for promotion should be related to the officer's capacity for the performance of the duties of the grade above. If he is marked "Exceptionally well qualified" or "Not yet qualified" the reasons for the marking should be stated ; and in general reporting officers should make the fullest use of the "Remarks" space.

General.

Note (5).—Every effort should be made to arrive at a just estimate of the qualities of the officer at the time the report is made. Reporting officers should rely on their own judgement and experience, and should in no circumstances have access to previous reports on the same officer by other reporting officers.

Government of Bengal

Department.

Confidential Annual Report on Members of the Staff

For the year 194 -194

Name.....Sri Sukumar Ghosh.....

Rank.....Junior Demonstrator.....Branch.....

Date of :—(a) Birth.....(b) Entry to Government Service.....Present Grade.....

(For notes on compiling the report, see page 2.)

Section I.—Performance of Duties in Present Grade.

| | Markings. | Remarks. |
|--|-----------|----------|
| 1. Knowledge— | | |
| (a) of Branch | C | |
| (b) of Department | C | |
| 2. Personality and force of character | C | |
| 3. Judgement | C | |
| 4. Power of taking responsibility | C | |
| 5. Initiative | C | |
| 6. Accuracy | C | |
| 7. Address and tact | C | |
| 8. Power of supervising staff | C | |
| 9. Zeal and industry | C | |
| 10. Health | C | |
| 11. Attendance [see note (2)] | C | |
| 12. Official conduct (discipline) [see note (2)] | C | |
| 13. (a) Capacity to note | C | |
| (b) Capacity to draft | C | |

General remarks (including a statement on integrity and reliability and a note of any special qualifications not included above).

Section II.—Degree of Fitness for Promotion.

Delete all but one of the following :—

~~Exceptionally well qualified/Highly qualified/Qualified/Not yet qualified.~~

Remarks— He is carrying on research under me and has published one paper jointly with me. He takes interest in Post-graduate laboratory.

I HEREBY CERTIFY THAT IN MY opinion the conduct, standard of efficiency, and degree of fitness for promotion of the officer named hereon are as stated.

Date..... Signature (Certifying Officer.).....K. C. Kar

Rank.....Senior Professor of Physics and Head of the Department.....

Remarks by Countersigning Officer.

A hardworking and sincere demonstrator with keen interest in research work.

Signature (Head of Department.).....J. C. Sinha 1/4

Date.....

Notes.**Section I.**

Note (1).—Insert in this column A, B, C, D, or E, against each item to the following appraisement :—

- A. Outstanding.
- B. Very good.
- C. Satisfactory.
- D. Indifferent.
- E. Poor.

Note (2).—An A or B marking is inappropriate for these items.

Note (3).—This report is to be regarded as confidential : but an E marking against any item must be communicated in duplicate by the Head of the Sub-Department to the officer concerned, except in the following circumstances :—

- (i) Where in the opinion of the Head of the Sub-Department communication is considered likely to affect adversely the officer's health.
- (ii) Where the marking is due to inexperience owing to less than one year's service on the grade (except in cases of unsatisfactory conduct, laziness, etc.).
- (iii) Where the weakness has already been notified and it is clear that no useful purpose can be served by repeated notifications, in such cases the officer should be advised of the proposal to discontinue future notifications to the same effect as those he has previously received. Any change, for better or worse, should be notified to the officer.

The officer should be required to sign and return to the Establishment Branch, one copy of intimations of E markings as evidence that he has been notified : he may, if he so desires, add observations.

Section II.

Note (4).—The estimate of fitness for promotion should be related to the officer's capacity for the performance of the duties of the grade above. If he is marked "Exceptionally well qualified" or "Not yet qualified" the reasons for the marking should be stated ; and in general reporting officers should make the fullest use of the "Remarks" space.

General.

Note (5).—Every effort should be made to arrive at a just estimate of the qualities of the officer at the time the report is made. Reporting officers should rely on their own judgement and experience, and should in no circumstances have access to previous reports on the same officer by other reporting officers.

Government of Bengal

Department.

Confidential Annual Report on Members of the Staff

For the year 194 -194

Name.....Durgapada Basu.....

Rank.....Store Keeper.....Branch.....

Date of :—(a) Birth.....1. 3. 1899.....(b) Entry to Government Service.....26-8-26.....Present Grade.....SS-1301-

(For notes on compiling the report, see page 2.)

Section I.—Performance of Duties in Present Grade.

| | Markings. | Remarks. |
|--|-----------|----------|
| 1. Knowledge— | | |
| (a) of Branch | C | |
| (b) of Department | C | |
| 2. Personality and force of character | C | |
| 3. Judgement | C | |
| 4. Power of taking responsibility | C | |
| 5. Initiative | C | |
| 6. Accuracy | C | |
| 7. Address and tact | C | |
| 8. Power of supervising staff | C | |
| 9. Zeal and industry | C | |
| 10. Health | C | |
| 11. Attendance [see note (2)] | C | |
| 12. Official conduct (discipline) [see note (2)] | C | |
| 13. (a) Capacity to note | C | |
| (b) Capacity to draft | C | |

General remarks (including a statement on integrity and reliability and a note of any special qualifications not included above).

Section II.—Degree of Fitness for Promotion.

Delete all but one of the following :—

Exceptionally well qualified/Highly qualified/Qualified/Not yet qualified.

Remarks—

I HEREBY CERTIFY THAT IN MY opinion the conduct, standard of efficiency, and degree of fitness for promotion of the officer named hereon are as stated.

Date.....Signature (Certifying Officer.).....KCKan

Rank.....Senior Professor of Physics and Head of the department

Remarks by Countersigning Officer.

.....a Store keeper with long experience in this class.

Signature (Head of Department.).....K. S. Gupta 1/4

Date.....

Notes.*Section I.*

Note (1).—Insert in this column A, B, C, D, or E, against each item to the following appraisement :—

- A. Outstanding.
- B. Very good.
- C. Satisfactory.
- D. Indifferent.
- E. Poor.

Note (2).—An A or B marking is inappropriate for these items.

Note (3).—This report is to be regarded as confidential : but an E marking against any item must be communicated in duplicate by the Head of the Sub-Department to the officer concerned, except in the following circumstances :—

- (i) Where in the opinion of the Head of the Sub-Department communication is considered likely to affect adversely the officer's health.
- (ii) Where the marking is due to inexperience owing to less than one year's service on the grade (except in cases of unsatisfactory conduct, laziness, etc.).
- (iii) Where the weakness has already been notified and it is clear that no useful purpose can be served by repeated notifications, in such cases the officer should be advised of the proposal to discontinue future notifications to the same effect as those he has previously received. Any change, for better or worse, should be notified to the officer.

The officer should be required to sign and return to the Establishment Branch, one copy of intimations of E markings as evidence that he has been notified : he may, if he so desires, add observations.

Section II.

Note (4).—The estimate of fitness for promotion should be related to the officer's capacity for the performance of the duties of the grade above. If he is marked "Exceptionally well qualified" or "Not yet qualified" the reasons for the marking should be stated ; and in general reporting officers should make the fullest use of the "Remarks" space.

General.

Note (5).—Every effort should be made to arrive at a just estimate of the qualities of the officer at the time the report is made. Reporting officers should rely on their own judgement and experience, and should in no circumstances have access to previous reports on the same officer by other reporting officers.

Government of Bengal

Department.

Confidential Annual Report on Members of the Staff

For the year 194 -194

Name. Sn Ashutosh Pain

Rank. Laboratory Assistant Branch.

Date of :—(a) Birth. Jan. 1930 (b) Entry to Government Service. 11.9.50 Present Grade. 80-180/-

(For notes on compiling the report, see page 2.)

Section I.—Performance of Duties in Present Grade.

| | Markings. | Remarks. |
|---|-----------|----------|
| 1. Knowledge— | | |
| (a) of Branch | C | |
| (b) of Department | C | |
| 2. Personality and force of character .. | C | |
| 3. Judgement | C | |
| 4. Power of taking responsibility | C | |
| 5. Initiative | C | |
| 6. Accuracy | C | |
| 7. Address and tact | C | |
| 8. Power of supervising staff | C | |
| 9. Zeal and industry | C | |
| 10. Health | C | |
| 11. Attendance [see note (2)] | C | |
| 12. Official conduct (discipline) [see note (2)] .. | C | |
| 13. (a) Capacity to note | C | |
| (b) Capacity to draft | C | |

General remarks (including a statement on integrity and reliability and a note of any special qualifications not included above).

Section II.—Degree of Fitness for Promotion.

Delete all but one of the following :—

Exceptionally well qualified / ~~Highly qualified~~ / ~~Qualified~~ / ~~Not yet qualified~~.

Remarks— He is a conscientious worker

I HEREBY CERTIFY THAT IN MY opinion the conduct, standard of efficiency, and degree of fitness for promotion of the officer named hereon are as stated.

Date. Signature (Certifying Officer.) K. Ekan

Rank. Senior Professor of Physics and Head of the Department

Remarks by Countersigning Officer.

Signature (Head of Department.) K. S. Gupta

Date.

Notes

Section I.

Note (1).—Insert in this column A, B, C, D, or E, against each item to the following appraisement :—

- A. Outstanding.
- B. Very good.
- C. Satisfactory.
- D. Indifferent.
- E. Poor.

Note (2).—An A or B marking is inappropriate for these items.

Note (3).—This report is to be regarded as confidential : but an E marking against any item must be communicated in duplicate by the Head of the Sub-Department to the officer concerned, except in the following circumstances :—

- (i) Where in the opinion of the Head of the Sub-Department communication is considered likely to affect adversely the officer's health.
- (ii) Where the marking is due to inexperience owing to less than one year's service on the grade (except in cases of unsatisfactory conduct, laziness, etc.).
- (iii) Where the weakness has already been notified and it is clear that no useful purpose can be served by repeated notifications, in such cases the officer should be advised of the proposal to discontinue future notifications to the same effect as those he has previously received. Any change, for better or worse, should be notified to the officer.

The officer should be required to sign and return to the Establishment Branch, one copy of intimations of E markings as evidence that he has been notified : he may, if he so desires, add observations.

Section II.

Note (4).—The estimate of fitness for promotion should be related to the officer's capacity for the performance of the duties of the grade above. If he is marked "Exceptionally well qualified" or "Not yet qualified" the reasons for the marking should be stated ; and in general reporting officers should make the fullest use of the "Remarks" space.

General.

Note (5).—Every effort should be made to arrive at a just estimate of the qualities of the officer at the time the report is made. Reporting officers should rely on their own judgement and experience, and should in no circumstances have access to previous reports on the same officer by other reporting officers.

Government of Bengal

Department.....

Confidential Annual Report on Members of the Staff

For the year 194 -194

Name... *Sri... Sudhir... Chandra... Choudhury*

Rank... *Instrument- Keeper* Branch.....

Date of :—(a) Birth..... *7.3.32* (b) Entry to Government Service... *3.1.54* Present Grade... *SS-10*

(For notes on compiling the report, see page 2.)

Section I.—Performance of Duties in Present Grade.

| | Markings. | Remarks. |
|--|-----------|----------|
| 1. Knowledge— | | |
| (a) of Branch | <i>C</i> | |
| (b) of Department | <i>C</i> | |
| 2. Personality and force of character | <i>C</i> | |
| 3. Judgement | <i>C</i> | |
| 4. Power of taking responsibility | <i>C</i> | |
| 5. Initiative | <i>D</i> | |
| 6. Accuracy | <i>C</i> | |
| 7. Address and tact | <i>C</i> | |
| 8. Power of supervising staff | <i>C</i> | |
| 9. Zeal and industry | <i>D</i> | |
| 10. Health | <i>C</i> | |
| 11. Attendance [see note (2)] | <i>C</i> | |
| 12. Official conduct (discipline) [see note (2)] | <i>C</i> | |
| 13. (a) Capacity to note | <i>C</i> | |
| (b) Capacity to draft | <i>C</i> | |

General remarks (including a statement on integrity and reliability and a note of any special qualifications not included above).

Section II.—Degree of Fitness for Promotion.

Delete all but one of the following :—

~~Exceptionally well qualified~~/Highly qualified/Qualified/Not yet qualified.

Remarks—

I HEREBY CERTIFY THAT IN MY opinion the conduct, standard of efficiency, and degree of fitness for promotion of the officer named hereon are as stated.

Date..... Signature (Certifying Officer.)..... *K. C. Kar*

Rank... *Senior Professor of Physics and*

Head of the Department

Remarks by Countersigning Officer,

Signature (Head of Department.).....

Date.....

K. C. Kar 1/4

Notes.

Section I.

Note (1).—Insert in this column A, B, C, D, or E, against each item to the following appraisement :—

- A. Outstanding.
- B. Very good.
- C. Satisfactory.
- D. Indifferent.
- E. Poor.

Note (2).—An A or B marking is inappropriate for these items.

Note (3).—This report is to be regarded as confidential : but an E marking against any item must be communicated in duplicate by the Head of the Sub-Department to the officer concerned, except in the following circumstances :—

- (i) Where in the opinion of the Head of the Sub-Department communication is considered likely to affect adversely the officer's health.
- (ii) Where the marking is due to inexperience owing to less than one year's service on the grade (except in cases of unsatisfactory conduct, laziness, etc.).
- (iii) Where the weakness has already been notified and it is clear that no useful purpose can be served by repeated notifications, in such cases the officer should be advised of the proposal to discontinue future notifications to the same effect as those he has previously received. Any change, for better or worse, should be notified to the officer.

The officer should be required to sign and return to the Establishment Branch, one copy of intimations of E markings as evidence that he has been notified : he may, if he so desires, add observations.

Section II.

Note (4).—The estimate of fitness for promotion should be related to the officer's capacity for the performance of the duties of the grade above. If he is marked "Exceptionally well qualified" or "Not yet qualified" the reasons for the marking should be stated ; and in general reporting officers should make the fullest use of the "Remarks" space.

General.

Note (5).—Every effort should be made to arrive at a just estimate of the qualities of the officer at the time the report is made. Reporting officers should rely on their own judgement and experience, and should in no circumstances have access to previous reports on the same officer by other reporting officers.

Government of Bengal

Department.

Confidential Annual Report on Members of the Staff

For the year 194 -194

Name... *Sr. Jagadish Ch. Bhattacharya*

Rank... *Instrument Keeper* Branch.....

Date of :—(a) Birth..... *1.1.1903* (b) Entry to Government Service. *28.7.43* Present Grade... *55/100*

(For notes on compiling the report, see page 2.)

Section I.—Performance of Duties in Present Grade.

| | Markings. | Remarks. |
|--|-----------|----------|
| 1. Knowledge— | | |
| (a) of Branch | <i>C</i> | |
| (b) of Department | <i>C</i> | |
| 2. Personality and force of character | <i>C</i> | |
| 3. Judgement | <i>C</i> | |
| 4. Power of taking responsibility | <i>C</i> | |
| 5. Initiative | <i>C</i> | |
| 6. Accuracy | <i>C</i> | |
| 7. Address and tact | <i>C</i> | |
| 8. Power of supervising staff | <i>C</i> | |
| 9. Zeal and industry | <i>C</i> | |
| 10. Health | <i>C</i> | |
| 11. Attendance [see note (2)] | <i>C</i> | |
| 12. Official conduct (discipline) [see note (2)] | <i>C</i> | |
| 13. (a) Capacity to note | <i>C</i> | |
| (b) Capacity to draft | <i>C</i> | |

General remarks (including a statement on integrity and reliability and a note of any special qualifications not included above).

Section II.—Degrees of Fitness for Promotion.

Delete all but one of the following :—

~~Exceptionally well qualified~~ / ~~Highly qualified~~ / ~~Qualified~~ / Not yet qualified.

Remarks— *He is a reliable instrument keeper*

I HEREBY CERTIFY THAT IN MY opinion the conduct, standard of efficiency, and degree of fitness for promotion of the officer named hereon are as stated.

Date..... Signature (Certifying Officer.)..... *K C Kar*

Rank... *Senior Professor of Physics and*
Head of the Department

Remarks by Countersigning Officer.

Signature (Head of Department.).....

Date.....

Notes.*Section I.*

Note (1).—Insert in this column A, B, C, D, or E, against each item to the following appraisement :—

- A. Outstanding.
- B. Very good.
- C. Satisfactory.
- D. Indifferent.
- E. Poor.

Note (2).—An A or B marking is inappropriate for these items.

Note (3).—This report is to be regarded as confidential : but an E marking against any item must be communicated in duplicate by the Head of the Sub-Department to the officer concerned, except in the following circumstances :—

- (i) Where in the opinion of the Head of the Sub-Department communication is considered likely to affect adversely the officer's health.
- (ii) Where the marking is due to inexperience owing to less than one year's service on the grade (except in cases of unsatisfactory conduct, laziness, etc.).
- (iii) Where the weakness has already been notified and it is clear that no useful purpose can be served by repeated notifications, in such cases the officer should be advised of the proposal to discontinue future notifications to the same effect as those he has previously received. Any change, for better or worse, should be notified to the officer.

The officer should be required to sign and return to the Establishment Branch, one copy of intimations of E markings as evidence that he has been notified : he may, if he so desires, add observations.

Section II.

Note (4).—The estimate of fitness for promotion should be related to the officer's capacity for the performance of the duties of the grade above. If he is marked "Exceptionally well qualified" or "Not yet qualified" the reasons for the marking should be stated ; and in general reporting officers should make the fullest use of the "Remarks" space.

General.

Note (5).—Every effort should be made to arrive at a just estimate of the qualities of the officer at the time the report is made. Reporting officers should rely on their own judgement and experience, and should in no circumstances have access to previous reports on the same officer by other reporting officers.

Government of Bengal

Department.

Confidential Annual Report on Members of the Staff

For the year 194 -194

Name... *Sri Kartik Chandra Das*

Rank... *Hd. Mechanic of Workshop* Branch.....

Date of :—(a) Birth... *5.11.1909* (b) Entry to Government Service... *1.4.37* Present Grade... *110-150/*

(For notes on compiling the report, see page 2.)

Section I.—Performance of Duties in Present Grade.

| | Markings. | Remarks. |
|--|-----------|----------|
| 1. Knowledge— | | |
| (a) of Branch | <i>C</i> | |
| (b) of Department | <i>C</i> | |
| 2. Personality and force of character | <i>C</i> | |
| 3. Judgement | <i>C</i> | |
| 4. Power of taking responsibility | <i>C</i> | |
| 5. Initiative | <i>C</i> | |
| 6. Accuracy | <i>C</i> | |
| 7. Address and tact | <i>C</i> | |
| 8. Power of supervising staff | <i>C</i> | |
| 9. Zeal and industry | <i>C</i> | |
| 10. Health | <i>C</i> | |
| 11. Attendance [see note (2)] | <i>C</i> | |
| 12. Official conduct (discipline) [see note (2)] | <i>C</i> | |
| 13. (a) Capacity to note | <i>C</i> | |
| (b) Capacity to draft | <i>C</i> | |

General remarks (including a statement on integrity and reliability and a note of any special qualifications not included above).

Section II.—Degree of Fitness for Promotion.

Delete all but one of the following :—

~~Exceptionally well qualified/Highly qualified/Qualified/Not yet qualified.~~

Remarks— *He has constructed some valuable instruments in the workshop for the Post Graduate department*

I HEREBY CERTIFY THAT IN MY opinion the conduct, standard of efficiency, and degree of fitness for promotion of the officer named hereon are as stated.

Date..... Signature (Certifying Officer.)..... *K. Chatterjee*

Rank... *Senior Professor of Physics and Head of the department*

Remarks by Countersigning Officer.

He is a well trained mechanic and has been doing useful work for the Physics Dept.

Signature (Head of Department.)..... *Jc - In type 1/4*

Date.....

Notes.

Section I.

Note (1).—Insert in this column A, B, C, D, or E, against each item to the following appraisement :—

- A. Outstanding.
- B. Very good.
- C. Satisfactory.
- D. Indifferent.
- E. Poor.

Note (2).—An A or B marking is inappropriate for these items.

Note (3).—This report is to be regarded as confidential : but an E marking against any item must be communicated in duplicate by the Head of the Sub-Department to the officer concerned, except in the following circumstances :—

- (i) Where in the opinion of the Head of the Sub-Department communication is considered likely to affect adversely the officer's health.
- (ii) Where the marking is due to inexperience owing to less than one year's service on the grade (except in cases of unsatisfactory conduct, laziness, etc.).
- (iii) Where the weakness has already been notified and it is clear that no useful purpose can be served by repeated notifications, in such cases the officer should be advised of the proposal to discontinue future notifications to the same effect as those he has previously received. Any change, for better or worse, should be notified to the officer.

The officer should be required to sign and return to the Establishment Branch, one copy of intimations of E markings as evidence that he has been notified : he may, if he so desires, add observations.

Section II.

Note (4).—The estimate of fitness for promotion should be related to the officer's capacity for the performance of the duties of the grade above. If he is marked "Exceptionally well qualified" or "Not yet qualified" the reasons for the marking should be stated ; and in general reporting officers should make the fullest use of the "Remarks" space.

General.

Note (5).—Every effort should be made to arrive at a just estimate of the qualities of the officer at the time the report is made. Reporting officers should rely on their own judgement and experience, and should in no circumstances have access to previous reports on the same officer by other reporting officers.

Government of Bengal

Department.

Confidential Annual Report on Members of the Staff

For the year 194 -194

Name.....*Sri Samarendra K. Mitra*.....

Rank.....*Electrician*.....Branch.....

Date of:—(a) Birth.....*8.5.1926*.....(b) Entry to Government Service.....*22.4.47*.....Present Grade.....*35.53/-*

(For notes on compiling the report, see page 2.)

Section I.—Performance of Duties in Present Grade.

| | Markings. | Remarks. |
|--|-----------|----------|
| 1. Knowledge— | | |
| (a) of Branch | <i>C</i> | |
| (b) of Department | <i>C</i> | |
| 2. Personality and force of character | <i>C</i> | |
| 3. Judgement | <i>C</i> | |
| 4. Power of taking responsibility | <i>C</i> | |
| 5. Initiative | <i>C</i> | |
| 6. Accuracy | <i>C</i> | |
| 7. Address and tact | <i>C</i> | |
| 8. Power of supervising staff | <i>C</i> | |
| 9. Zeal and industry | <i>D</i> | |
| 10. Health | <i>C</i> | |
| 11. Attendance [see note (2)] | <i>D</i> | |
| 12. Official conduct (discipline) [see note (2)] | <i>C</i> | |
| 13. (a) Capacity to note | <i>C</i> | |
| (b) Capacity to draft | <i>C</i> | |

General remarks (including a statement on integrity and reliability and a note of any special qualifications not included above).

Section II.—Degree of Fitness for Promotion.

Delete all but one of the following:—

~~Exceptionally well qualified~~/~~Highly qualified~~/Qualified/Not yet qualified.

Remarks—

I HEREBY CERTIFY THAT IN MY opinion the conduct, standard of efficiency, and degree of fitness for promotion of the officer named hereon are as stated.

Date.....Signature (Certifying Officer.).....*K. C. Kon*.....

Rank.....*Senior Professor of Physics and*.....

Remarks by Countersigning Officer.

Head of the department

Signature (Head of Department.).....*K. Lahiri*.....

Date.....

Notes.*Section I.*

Note (1).—Insert in this column A, B, C, D, or E, against each item to the following appraisement :—

- A. Outstanding.
- B. Very good.
- C. Satisfactory.
- D. Indifferent.
- E. Poor.

Note (2).—An A or B marking is inappropriate for these items.

Note (3).—This report is to be regarded as confidential : but an E marking against any item must be communicated in duplicate by the Head of the Sub-Department to the officer concerned, except in the following circumstances :—

- (i) Where in the opinion of the Head of the Sub-Department communication is considered likely to affect adversely the officer's health.
- (ii) Where the marking is due to inexperience owing to less than one year's service on the grade (except in cases of unsatisfactory conduct, laziness, etc.).
- (iii) Where the weakness has already been notified and it is clear that no useful purpose can be served by repeated notifications, in such cases the officer should be advised of the proposal to discontinue future notifications to the same effect as those he has previously received. Any change, for better or worse, should be notified to the officer.

The officer should be required to sign and return to the Establishment Branch, one copy of intimations of E markings as evidence that he has been notified : he may, if he so desires, add observations.

Section II.

Note (4).—The estimate of fitness for promotion should be related to the officer's capacity for the performance of the duties of the grade above. If he is marked "Exceptionally well qualified" or "Not yet qualified" the reasons for the marking should be stated ; and in general reporting officers should make the fullest use of the "Remarks" space.

General.

Note (5).—Every effort should be made to arrive at a just estimate of the qualities of the officer at the time the report is made. Reporting officers should rely on their own judgement and experience, and should in no circumstances have access to previous reports on the same officer by other reporting officers.

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For the year 194 -194

Name.....*Sri. Jannini Bhupan Das*.....

Rank.....*Asst. Mech.*.....Branch.....

Date of :—(a) Birth.....*20.9.1928*.....(b) Entry to Government Service.....*15.2.47*.....Present Grade.....*50-75/-*

(For notes on compiling the report, see page 2.)

Section I.—Performance of Duties in Present Grade.

| | Markings. | Remarks. |
|--|-----------|----------|
| 1. Knowledge— | | |
| (a) of Branch | <i>C</i> | |
| (b) of Department | <i>C</i> | |
| 2. Personality and force of character | <i>C</i> | |
| 3. Judgement | <i>C</i> | |
| 4. Power of taking responsibility | <i>C</i> | |
| 5. Initiative | <i>C</i> | |
| 6. Accuracy | <i>C</i> | |
| 7. Address and tact | <i>C</i> | |
| 8. Power of supervising staff | <i>C</i> | |
| 9. Zeal and industry | <i>C</i> | |
| 10. Health | <i>C</i> | |
| 11. Attendance [see note (2)] | <i>C</i> | |
| 12. Official conduct (discipline) [see note (2)] | <i>C</i> | |
| 13. (a) Capacity to note | <i>C</i> | |
| (b) Capacity to draft | <i>C</i> | |

General remarks (including a statement on integrity and reliability and a note of any special qualifications not included above).

Section II.—Degree of Fitness for Promotion.

Delete all but one of the following :—

~~Exceptionally well qualified/Highly qualified/Qualified/Not yet qualified.~~

Remarks—

I HEREBY CERTIFY THAT IN MY opinion the conduct, standard of efficiency, and degree of fitness for promotion of the officer named hereon are as stated.

Date.....Signature (Certifying Officer.).....*K. Khan*.....

Rank.....*Senior Professor of Physics and*

Remarks by Countersigning Officer.

Head of the department

Signature (Head of Department.).....*J. S. Gupta*.....

Date.....

Notes.*Section I.*

Note (1).—Insert in this column A, B, C, D, or E, against each item to the following appraisement :—

- A. Outstanding.
- B. Very good.
- C. Satisfactory.
- D. Indifferent.
- E. Poor.

Note (2).—An A or B marking is inappropriate for these items.

Note (3).—This report is to be regarded as confidential : but an E marking against any item must be communicated in duplicate by the Head of the Sub-Department to the officer concerned, except in the following circumstances :—

- (i) Where in the opinion of the Head of the Sub-Department communication is considered likely to affect adversely the officer's health.
- (ii) Where the marking is due to inexperience owing to less than one year's service on the grade (except in cases of unsatisfactory conduct, laziness, etc.).
- (iii) Where the weakness has already been notified and it is clear that no useful purpose can be served by repeated notifications, in such cases the officer should be advised of the proposal to discontinue future notifications to the same effect as those he has previously received. Any change, for better or worse, should be notified to the officer.

The officer should be required to sign and return to the Establishment Branch, one copy of intimations of E markings as evidence that he has been notified : he may, if he so desires, add observations.

Section II.

Note (4).—The estimate of fitness for promotion should be related to the officer's capacity for the performance of the duties of the grade above. If he is marked "Exceptionally well qualified" or "Not yet qualified" the reasons for the marking should be stated ; and in general reporting officers should make the fullest use of the "Remarks" space.

General.

Note (5).—Every effort should be made to arrive at a just estimate of the qualities of the officer at the time the report is made. Reporting officers should rely on their own judgement and experience, and should in no circumstances have access to previous reports on the same officer by other reporting officers.

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For the year 194 -194

Name.....*Sri Surendra Nath Das*.....

Rank.....*Comptroller*.....Branch.....

Date of :—(a) Birth.....*25.5.1922*.....(b) Entry to Government Service.....*18.9.47*.....Present Grade.....*50-75/-*

(For notes on compiling the report, see page 2.)

Section I.—Performance of Duties in Present Grade.

| | Markings. | Remarks. |
|--|-----------|----------|
| 1. Knowledge— | | |
| (a) of Branch | <i>C</i> | |
| (b) of Department | <i>C</i> | |
| 2. Personality and force of character | <i>C</i> | |
| 3. Judgement | <i>C</i> | |
| 4. Power of taking responsibility | <i>C</i> | |
| 5. Initiative | <i>C</i> | |
| 6. Accuracy | <i>C</i> | |
| 7. Address and tact | <i>C</i> | |
| 8. Power of supervising staff | <i>C</i> | |
| 9. Zeal and industry | <i>C</i> | |
| 10. Health | <i>C</i> | |
| 11. Attendance [see note (2)] | <i>C</i> | |
| 12. Official conduct (discipline) [see note (2)] | <i>C</i> | |
| 13. (a) Capacity to note | <i>C</i> | |
| (b) Capacity to draft | <i>C</i> | |

General remarks (including a statement on integrity and reliability and a note of any special qualifications not included above).

Section II.—Degree of Fitness for Promotion.

Delete all but one of the following :—

~~Exceptionally well qualified/Highly qualified/Qualified/Not yet qualified.~~

Remarks—

I HEREBY CERTIFY THAT IN MY opinion the conduct, standard of efficiency, and degree of fitness for promotion of the officer named hereon are as stated.

Date.....Signature (Certifying Officer.).....*K.C. Kar*.....

Rank.....*Senior Professor of Physics and*.....

Remarks by Countersigning Officer.

Head of the department

Signature (Head of Department.).....*J. S. Bose*.....

Date.....

Notes.*Section I.*

Note (1).—Insert in this column A, B, C, D, or E, against each item to the following appraisalment :—

- A. Outstanding.
- B. Very good.
- C. Satisfactory.
- D. Indifferent.
- E. Poor.

Note (2).—An A or B marking is inappropriate for these items.

Note (3).—This report is to be regarded as confidential : but an E marking against any item must be communicated in duplicate by the Head of the Sub-Department to the officer concerned, except in the following circumstances :—

- (i) Where in the opinion of the Head of the Sub-Department communication is considered likely to affect adversely the officer's health.
- (ii) Where the marking is due to inexperience owing to less than one year's service on the grade (except in cases of unsatisfactory conduct, laziness, etc.).
- (iii) Where the weakness has already been notified and it is clear that no useful purpose can be served by repeated notifications, in such cases the officer should be advised of the proposal to discontinue future notifications to the same effect as those he has previously received. Any change, for better or worse, should be notified to the officer.

The officer should be required to sign and return to the Establishment Branch, one copy of intimations of E markings as evidence that he has been notified : he may, if he so desires, add observations.

Section II.

Note (4).—The estimate of fitness for promotion should be related to the officer's capacity for the performance of the duties of the grade above. If he is marked "Exceptionally well qualified" or "Not yet qualified" the reasons for the marking should be stated ; and in general reporting officers should make the fullest use of the "Remarks" space.

General.

Note (5).—Every effort should be made to arrive at a just estimate of the qualities of the officer at the time the report is made. Reporting officers should rely on their own judgement and experience, and should in no circumstances have access to previous reports on the same officer by other reporting officers.